**Please wear a mask unless speaking. Please bring your own hand sanitiser to the meeting. Please bring a pen and be ready to sign in and leave contact details should the Parish Council need to contact you after the meeting. Thank you.**

**NOTICE OF MEETING**

**GREAT PAXTON PARISH COUNCIL**

**A meeting of the Parish Council will be held in the Main School Hall, at Great Paxton School, Mount Pleasant, Great Paxton on Monday 21st September 2020 at 8.00pm**

## Members of the Public and Press are cordially invited to attend or to express any views/opinions by letter. If members of the public wish to speak on any Agenda Item please let the Clerk or Chairman know at least 24 hours before the Meeting.

## All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as set out below.

C. A. Brandon 14th September 2020

Clerk to the Parish Council ([clerk@greatpaxton-pc.gov.uk](mailto:clerk@greatpaxton-pc.gov.uk) or [www.greatpaxton-pc.gov.uk](http://www.greatpaxton-pc.gov.uk);)

**AGENDA**

**1. Apologies for Absence and Any Declarations of Interest**

* 1. Apologies
  2. To receive declarations of interests from Councillors on items on the Agenda.
  3. To receive written requests for dispensations for disclosable pecuniary interests (if any) and to grant any requests for dispensations, as appropriate.

**2. Comments and Observations from Members of the Public & District and County Councillors**

1. County & District Councillor Reports – Councillor Julie Wisson has submitted her apologies.
2. Public Forum (to allow members of the public to address the Council (10 Mins).

**3. Minutes**

To approve, as a correct record, the Minutes of the meeting held on 20th July 2020.

1. **Planning Matters**
2. **Presentation from Mr Simon Harvey, Planning Consultant, Brown & Co: Potential Development, London Lane**

To invite Mr Harvey to address the meeting.

**\*PARISH COUNCILLOR QUESTIONS ONLY\***

1. **New Application: Proposed Single Extension on Rear Elevation and New Window to Side Elevation – 91 High Street (20/01575/HHFUL)**

The Parish Council is requested to consider this new application. Copy of application circulated to Councillors.

1. **New Application: Proposed Two Storey Side Extension, Recladding to Existing, Pitched Roof to Entrance Hall and Detached Garage (Revised), 101 High Street (20/01446/HHFUL)**

The Parish Council raised no objection to this application. Observations submitted to HDC on 8th September.

**iv Outstanding Application: Variation of Condition 1 (Temporary Time Period 5 years) to seek retention of a modular building for a further period of 5 years at Great Paxton School, Mount Pleasant (20/00653/S73)**

Application still in progress.

**5. Council Insurance – Renewal**

To renew the Council’s Insurance. The Parish Council is currently committed to a long-term agreement which expires on 30th September 2021. The Council’s renewal premium is £965.73, including insurance premium tax (IPT) plus an Administration Fee to Came & Company of £50.00, giving a total annual premium of £1,015.73 (£987.60 in 2019). Insurance Cover is provided by Inspire (Axa). (Copy of schedules and policy summaries enclosed for Councillors only).

**6. New Bridge/Cycle Path: Update**

Response, if any, received from Little Paxton Parish Council.

**7. LHI Applications 2020/21 & 2021/22**

Latest news (if any).

**8. Cambridgeshire ACRE: Membership Renewal, AGM & Annual Conference**

1. To decide whether to renew the Parish Council’s membership of Cambs ACRE at a cost of £57 per annum. No increase from 2019/20. The invitation suggests that membership fees are vital for the continued success of Cambridgeshire ACRE and allow them to provide wide-ranging support to rural communities in the County. Membership also gives access to the Cambs ACRE telephone/email advice service and a range of online resources from the website Members’ area. The Parish Council will also receive priority invitations to their events/training sessions (being held online currently) and will have a say in the running of the charity at the Annual General Meeting.

1. To note that Cambs ACRE AGM will take place between 2–3pm on 30th September. Councillor Mrs Jill Peters will attend on behalf of the Parish Council via Zoom Video Conference link. An agenda pack is available for any Councillor who wishes to see it.
2. To note that the Annual Conference will take place online on 23rd October 2020. Councillor Mrs Peters will participate on behalf of the Parish Council.

**9. Updates**

* 1. Community Shop
  2. Christmas Tree
  3. Notice Boards
  4. Adams Lane: New Dog Bin
  5. Speed Watch
  6. Dementia Friendly Community
  7. Saxon Green: Routine Inspection
  8. Highways, footpaths, trees etc (Tree: Mount Pleasant; Brambles: High Street??)

**10. Finance Matters**

1. To note the Bank Reconciliation and approve any invoices/expenses for payment (to be circulated prior to the meeting).
2. To verify and sign the Bank Reconciliation.
3. To authorise Netwise UK to make the adjustments required to the Parish Council’s Website to comply with the Public Sector Bodies Accessibility (Websites & Mobile Applications) (No 2) Regulations 2018 at a cost of £149.

**11. Date of Next Meeting**

**To note –** Monday 2nd November 2020 at 8pm.

**12. Exclusion of Public**

**To resolve - that the public be excluded from the meeting during consideration of the following item by reason of the confidential nature of the business to be transacted and its connection with employment issues.**

**13. NJC Pay Award**

To report on the agreed NJC 2020/21 Pay Award for Clerks and request approval for its implementation with effect from 1st April 2020.