**Those attending are requested to maintain social distancing and to wear a face covering in the hall, unless speaking. Thank you.**

**NOTICE OF MEETING**

**GREAT PAXTON PARISH COUNCIL**

**A meeting of the Parish Council will be held in the Main School Hall, at Great Paxton School, Mount Pleasant, Great Paxton on Monday 20th September 2021 at 8.00pm**

## Members of the Public and Press are cordially invited to attend or to express any views/opinions by letter. If members of the public wish to speak on any Agenda Item, please let the Clerk or Chairman know at least 24 hours before the Meeting.

## All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as set out below.

 C. A. Brandon 13th September 2021

Clerk to the Parish Council (clerk@greatpaxton-pc.gov.uk or [www.greatpaxton-pc.gov.uk](http://www.greatpaxton-pc.gov.uk);)

**AGENDA**

 **1. PCSO Richard Braddick**

Police Update from Richard.

 **2. Apologies for Absence and Any Declarations of Interest**

* 1. Apologies
	2. To receive declarations of interests from Councillors on items on the agenda.
	3. To receive written requests for dispensations for disclosable pecuniary interests (if any) and to grant any requests for dispensations, as appropriate.

 **3. Comments and Observations from Members of the Public & District and County Councillors**

1. County & District Councillor Reports.
2. Public Forum (to allow members of the public to address the Council (10 Mins).

 **4. Community Shop Report**

 Andy Wylde to report.

 **5. Minutes**

 To approve, as a correct record, the Minutes of the meeting held on 5th July 2021.

 **6.** **Planning Matters: Update**

1. **Two Storey Side Extension and Replacement of Existing Garage with a Double Garage, 1 High Street, Great Paxton (21/00952/HHFUL) –** Approved by the District Council on 3rd August 2021.
2. **Side Extension to House, 18 High Street, Great Paxton (21/01412/HHFUL) –** Approved by the District Council on 17th August 2021.
3. **Proposed Two Storey Side Extension, Recladding to Existing, Single Storey Front Extension, 101 High Street, Great Paxton (21/01541/HHFUL) –** Pending Decision.

 **7. LHI Applications 2020/21, 2021/22 & 2022/23**

To report on the outcome of a meeting held on 13th September with County Councillor Stephen Ferguson and County Council Officers on the 2020/21 LHI Scheme (traffic calming measures on the High Street) and to make a **final** decision on whether to accept the County Council’s recommendation regarding the installation of a MVAS? To note that an engineer has been appointed to take forward the 2021/22 Scheme (Buffer Zone on Paxton Hill) and to consider suggestions for the 2022/23 application – deadline 30th September?

 **8**. **Council Insurance – Renewal**

 To renew the Council’s Insurance and to consider whether this should be an annual premium or a new 3-year fixed Agreement. (Copy of schedules and policy summaries enclosed for Councillors only).

 **9. Paxton Post: Proposed Price Increase**

To consider options to enable the continued production of the ‘Paxton Post’.

 The Parish Council agreed to relaunch the ‘Paxton Post’ using Easiprint Ltd in May 2017. Since then, Easiprint have continued to compile, print and deliver 400 copies for £100 (each time) for 6 editions per annum. Easiprint regret that they cannot continue to offer their services at this price and have proposed the following -

* £186.24 to replicate what they do now i.e., 32 pages with full colour cover; or
* £150.88 to have a b/w copy only.

 New prices to be charged after the September edition.

 **10. Police & Crime Commission: ‘Round Table’ Meeting with Parish Councils in Huntingdonshire**

Councillor Jacqueline Jackson to report on the meeting held on 19th July.

 **11. Cambridgeshire ACRE: Membership Renewal**

 To decide whether to renew the Parish Council’s membership of Cambs ACRE at a cost of £57 per annum. No increase from 2020/21. The invitation suggests that fees are critical for the continued success of Cambs ACRE as they enable the provision of wide-ranging support to rural communities across the County. Membership also gives access to the Cambs ACRE telephone/email advice service and online resources from their new Members’ network. The Parish Council will continue to receive priority invitation to events and training sessions and have a say in the running of the charity at the Annual General Meeting.

 **12. Updates**

* 1. Speed Watch
	2. Welcome Pack: Progress
	3. Bridge Foot/Cycle Path: Progress
	4. Saxon Green: Routine Inspection, Adult Gym (see Notes circulated to Councillors) and Drainage Works?
	5. Highways, footpaths, trees etc (NB: Tree Survey to commence in October.)

 **13. Finance Matters**

1. To note the Bank Reconciliation and approve any invoices/expenses for payment (to be circulated prior to the meeting).
2. To verify and sign the Bank Reconciliation (and any outstanding).
3. To formally note that the sum of £972 (VAT Refund payment) has been transferred to the Saxon Green Account:
4. To retrospectively endorse the payment of £1328.14 to Total Gas & Power for outstanding energy costs in 2020/21.

 **14. Date of Next Meeting**

 **To note –** Monday 18th October 2021 at 8pm.