**NOTICE OF MEETING OF**

**GREAT PAXTON PARISH COUNCIL**

**A meeting of the Parish Council will be held in the Sports Pavilion, Recreation Ground, Great Paxton on Monday 3rd October 2022 at 8.00pm**

## Members of the Public and Press are cordially invited to attend or to express any views/opinions by letter. If members of the public wish to speak on any Agenda Item, please let the Clerk or Chairman know at least 24 hours before the Meeting.

## All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as set out below.

C. A. Brandon 20th September 2022

Clerk to the Parish Council (clerk@greatpaxton-pc.gov.uk or [www.greatpaxton-pc.gov.uk](http://www.greatpaxton-pc.gov.uk))

**AGENDA**

 **1. Apologies for Absence and Any Declarations of Interests**

1. Apologies
2. To receive declarations of interests from Councillors on items on the Agenda
3. To receive written requests for dispensations for disclosable pecuniary interests (if any) and to grant any requests for dispensations, as appropriate.

 **2**. **Presentation: Potential New Care Home Development**

 To invite Mathew Parry, Brackley Investments Limited to address the Parish Council.

 **3.** **Comments and Observations from Members of the Public & District and County**

 **Councillors**

1. County & District Councillor Reports (to include the Annual Report from Councillor West)
2. Public Forum (to allow members of the public to address the Council (10 Mins).

 **4.** **Community Shop**

 Andy Wylde to report.

 **5. Minutes**

 To approve, as a correct record, the Minutes of the meeting held on 18th July 2022**.**

 **6.** **Planning Matters: Update (if any) on Proposed Developments**

 **i The Bungalow, River Lane: Single Storey Side Extension. Changing roof from flat to pitched: 22/01045/HHFUL –** This application was approved by the District Council on 10th August.

 **ii Proposed garage conversion to create a study, utility and shower room ancillary to the main dwelling, 33 High Street: 22/01043/HHFUL –** This application was approved by the District Council on 2nd September.

**iii Alterations and extension to western elevation of existing single-storey structure, 11 Brookside: 22/01433/HHFUL –** This applicationwas approved by the District Council on 26th August.

**iv Erection of dwelling with access, widening of existing access including dropped kerbs, footpath, and demolition of outbuildings, 58 High Street: 22/01426/FUL**

 **v Erection of a bungalow split into two properties, with garden space, 2 car parking spaces, bin and bike storage, Land West of The Bungalow River Lane: 22/01359/FUL**

**vi First floor extension & raising the roof, 36 Meadow Way: 22/01692/HHFUL**

 **7.**  **Council Insurance – Renewal**

 To endorse renewal of the Council’s Insurance with Hiscox Insurance Co Ltd for the period 1stOctober to 30th September 2023 at a cost of £1022.

 **8. Future Relationship: Recreation Ground Committee & Parish Council? Potential use of the Sports Pavilion by the Community? – Further Discussion**

 **9. High Street: Footway Improvements - Update**

**10.** **CIL Funding and Street Lighting Replacement**

To confirm that an application for CIL Funding from HDC was submitted by the 31st August deadline for assistance towards the replacement of street lighting on the High Street (Phase 1). HDC Cabinet Decision on application outcome due 18th October.

**11. Request for Grant from Cambridgeshire Search & Rescue & St Neots Museum**

Letters enclosed for Councillors only.

**12. Cambridgeshire ACRE: Membership Renewal**

To decide whether to renew the Parish Council’s membership of Cambs ACRE at a cost of £57 per annum. No increase from 2021/22. The invitation suggests that fees are critical for the continued success of Cambs ACRE as they enable the provision of wide-ranging support to rural communities across the County. Membership also gives access to the Cambs ACRE telephone/email advice service and online resources from their new Members’ network. The Parish Council will continue to receive priority invitation to events and training sessions and have a say in the running of the charity at the Annual General Meeting.

**13.** **Civility & Respect Pledge**

NALC, SLCC and County Associations have invited Councils to sign up to the Civility & Respect Pledge. This is –

***‘To treat other Councillors, Clerks, all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles.’***

By taking the pledge, Councils commit to best practice, good employment and governance for instance. It is also recommended that Councils adopt a ‘Dignity at Work’ Policy and a copy, adapted from the template circulated by the SLCC is enclosed for the Council to adopt.

**14.** **Updates**

* 1. **Speed watch**
	2. **Paxton Hill Buffer Zone (work commenced 25th August)**
	3. **Bridge Foot/Cycle Path:** Update & Funding?
	4. **Saxon Green:** Routine Inspection plus Adult Gym check? Air Skier Base to be fixed on 8th October.
	5. **Highways, footpaths, trees etc** (New trees for Mount Pleasant – what species and where? (Originally in commemoration of the Platinum Jubilee but now more recently, the death of Queen Elizabeth II). The speed sign at the north end of the village will no longer be maintained by the County Council. Idea – retain the post for use by MVAS??)

**15. Finance Matters**

1. To note the Bank Reconciliation and approve any invoices/expenses for payment (to be circulated prior to the meeting);
2. To verify and sign the Bank Reconciliation(s) for May, June, July & August; and
3. To note receipt and publication of the External Audit Report 2021/22 and the outcome of their review as follows – ‘in our opinion the information in Sections 1 and 2 of the (Parish Council’s) AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.’

**16. Date of Next Meeting: To note – Monday 17th October at 8pm??**